

Community Partnership Fund Grant Guidelines

To help our community to thrive we:

- Invest in projects that will increase community access to programs and activities.
- Partner with not for profit organisations that share our vision for our communities future as outlined in the [Strategic Community Plan 2024 – 2044.](#)

To be eligible for our funding your organisation will:

- Be an incorporated, not for profit organisation or;
- Be an un-incorporated community group under the auspices of an incorporated association.
- Deliver your project in the City of Mandurah local government boundaries.
- Hold current Public Liability insurance.
- Comply with Local, State and Commonwealth laws applicable to the approved project or initiative.
- Have discussed your project with a Community Development prior to submitting the grant application.

What we look for:

- Projects that provide a community benefit, which would not be possible with only one year's funding.
- Projects and initiatives that demonstrate clear community need and value for money.
- Organisations that have demonstrated ability to deliver projects that address community needs.
- Initiatives that support the key directions outlined in the [Strategic Community Plan 2024 – 2044.](#)
- Projects which are accessible and inclusive of people of all ages, ability, culture, genders, and financial background.
- The project demonstrates value for money.
- Projects that can demonstrate measurable outcomes and impact on the community.
- Projects that align with at least one of the following key priority areas:
 - Support people to have a greater sense of safety in our community.
 - Contribute to the provision of high-quality health services.
 - Facilitate people from diverse cultural backgrounds and abilities to engage and participate in our community.
 - Support seniors to remain active and engaged and independent into the future.
 - Facilitate the emotional, social and language development of children.
 - Provide opportunities for community involvement, increasing sense of vibrancy and connection to place.
 - Provide opportunities for people to engage in local arts, music and culture.
 - Provide opportunities for lifelong learning for all.
 - Encourage conservation and appreciation of our natural resources.
 - Increase young people's access to health and wellbeing, training and employment options.

What we do fund:

- Costs associated with delivery of the project or initiative.
- Direct project delivery expenses e.g., instructor, consultant, or training provider costs.
- Equipment purchases / hire i.e., if it increases the capacity of the group to deliver its services.
- Marketing and advertising costs
- Facility hire.



What we don't fund:

- Projects taking place outside of the City of Mandurah local government boundaries.
- Retrospective, contingency or on-going operational costs, e.g., salaries, rent, insurance.
- Projects or initiatives that could/should be funded through contractual or individualised Government funding arrangements.
- Income generating or commercial activities.
- Projects that duplicate existing services and programmes in the City of Mandurah.
- Activities that are already covered by existing service agreements/grants or sponsorship with the City of Mandurah.
- Applicants or auspice with an open funding agreement under the Community Partnership Grant.
- Applicants or auspice with outstanding debts or acquittals due City of Mandurah.
- Large capital expenditure, e.g., lease payments, repair or maintenance of buildings or purchase of major equipment.
- Faith based or activities for religious purposes (although welfare and community service activities of faith-based groups can be funded).
- The purchase of alcohol, prizes, or gifts.
- Projects that are considered to have a political or lobbying purpose.
- Conferences, sponsorship, or fundraising appeals.

Additional information:

Grant limits

The annual contribution granted will be at the discretion of the assessment panel, based on benefit to residents, community need and value for money. If successful, funding will be provided in annual payments for up to three financial years.

- There is no upper grant limit. Grants should be reasonable and represent value for money.

Applications will be received on the official form via the City of Mandurah [SmartyGrants](#) Portal prior to the closing date. Late applications will not be accepted.

What happens next:

Applicants will receive notification within 10 working days confirming receipt of application. The City reserves the right to reject any application that does not meet the eligibility criteria and/or to request further information. All applicants are notified of the panel decision in writing, within six weeks of the rounds closing date. If successful, recipients must adhere to the following conditions of funding:

- Recipients will be required to enter into a formal Grant Agreement with the City of Mandurah.
- Recipients will be required to acknowledge the City of Mandurah's support and contribution in promotional materials, media releases or other public documents relating to the project or event, where possible, including invitation to formal openings etc.
- Recipients must demonstrate acknowledgement, outcomes and evidence expenditure against the grant through an annual progress report, submitted via the City of Mandurah [SmartyGrants](#) portal, on the online templates provided.

It is a requirement of the Community Partnership Fund that you discuss your project with one of the City's Community Development Officers. Do not construe discussions as an approval of the grant.

To discuss your project, please call (08) 9550 3777 or email: cdo@mandurah.wa.gov.au to discuss your project.