

## Outstanding Representative Grant Guidelines

The City of Mandurah (City) provides funding support to local Mandurah residents who are selected to represent their state or nation in sport and recreation activities.

### Purpose

The purpose of the Outstanding Representative Grant is to assist residents of Mandurah with the cost involved with travel and accommodation for interstate or overseas trips associated with selection in a State or National team.

### Eligibility and Assessment Criteria

Eligibility for an Outstanding Representative Grant will be assessed on the following criteria:

- 1 The applicant is a resident of the City of Mandurah.
- 2 The applicant has gained the highest level of state or national representation in a sport or recreation activity (e.g. in a junior, open or master's competition) as an athlete, coach, official, or administrator.
- 3 The applicant is only eligible to receive grant funding from the City once per financial year.
- 4 Representatives in receipt of other external sources of funding remain eligible, so long as there is no surplus income from the City's grant.
- 5 The applicant has submitted their grant application prior to the event taking place. Retrospective funding is not available.

### Grant Amounts

Event location	Eligibility	Maximum grant amount
Interstate or overseas travel	Eligible	Up to \$300
Within WA, distance greater than 300km from Mandurah	Eligibility at the discretion of the Executive Manager; Healthy Communities.	Up to \$200
Within WA, distance less than 300km from Mandurah	Not eligible for funding	Nil

The grant is capped at \$1,000 for representatives of the same club requesting funding in any one financial year. This amount will be paid to the Club to be distributed to the representative.



## Grant Rounds

There are 6 rounds of grant funding available each financial year as per the dates below:

Round	Open	Close	Latest Decision Date
1	1 July 2025	14 September 2025	5 October 2025
2	15 September 2025	31 October 2025	28 November 2025
3	1 November 2025	31 December 2025	28 January 2026
4	1 January 2026	28 February 2026	28 March 2026
5	1 March 2026	30 April 2026	28 May 2026
6	1 May 2026	13 June 2026	27 June 2026

## Application Process

Please note the following when applying for the Outstanding Representative Grant:

- Applications will only be accepted via the online Smarty Grants Portal.
- Submit your application as early as possible before your sporting event.
- The applicant must address all eligibility and assessment criteria in the application.
- The applicant will be required to attach to their grant application a letter of selection from a State of National governing sporting body demonstrating the applicant has been selected to represent Western Australia or Australia.
- The City of Mandurah may contact the applicant for further information and to clarify any queries regarding their applications.
- All applicants will be emailed the outcome of their application by the Latest Decision Date.
- If you submit your application before your event takes place, but the assessment occurs during or after the event, you will still receive payment after the event if your application is successful.

## Conditions and Acquittal

If your application is successful, the grant recipient must agree to the following terms and conditions:

- The grant funds will be expended in accordance with the approved specific purposes listed in their application and as per the Grant Guidelines.
- Any unexpended funds will be returned to the City of Mandurah within three months of the grant payment, unless written approval for an extension is provided by the Executive Manager, Healthy Communities.
- All grant acquittals must be completed through the Smarty Grants Portal.
- No additional grant funding will be considered until a completed acquittal has been submitted and approved by the relevant City Officer.

## Any questions?

For further information, please contact Club Connect to discuss.

**Club Connect**

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