

## Company/Trust Details and Address Form

<b>Company / Trust Owner Details:</b>	
Company/Trust Name:	
ABN/ACN Number:	
Position held with Company/Trust:	
Business Phone Number:	
Business Email Address:	
<b>Property Details:</b>	
Assessment Number:	
Property Address:	
Suburb:	Post Code:
Postal Address:	
<b>Please list other properties in the Ownership of Company/Trust:</b>	
<b>Assessment Number</b>	<b>Property Address</b>
<b>UPDATE of Address Information:</b>	
<b>NEW Postal Details:</b>	
Suburb	Post Code:
<b>New Business Residential Address:</b>	
Suburb	Post Code:
<i>If Applicable</i>	
<b>Phone Numbers:</b>	<b>Business (    )</b>
<b>Email Address:</b>	
<b>Update of Authorised Personel:</b>	
<b>Full Name:</b>	<b>Postion:</b>
<b>Full Name:</b>	<b>Position:</b>
<b>Full Name:</b>	<b>Position:</b>

## Company/Trust Details and Address Form

If not signed, this form will **NOT** be accepted & will be returned to you.

### Signing for a Company/Trust

**You must be authorised to sign on behalf of the Company/Trust**

**Evidence **MUST BE** attached**

- Copy of Company Register showing Director/s details, and,
- Letter of Authority (must be on Letterhead) giving you authority to act on the Company's behalf
- If property is in a Trust name, evidence of the Trust name & all Trustees details are required

- The information provided will be added to the contact details for further reference.
- If these details change, please advise in writing on letterhead

### Signature of Duly Authorised Officer

**Position Held:**

Full Name:

Address:

Suburb

Post Code:

Phone Number:

Email:

**Signature:**

Date:

### Second Company Signatory (if required)

**Position Held:**

Full Name:

Address:

Suburb

Post Code:

Phone Number:

Email:

**Signature:**

Date:

### Third Company Signatory (if required)

**Position Held:**

Full Name:

Address:

Suburb

Post Code:

Phone Number:

Email:

**Signature:**

Date: