



CASM TINY TREASURES CHRISTMAS ARTISTS' SALE

Terms and Conditions

Thank you for your interest in applying for the Contemporary Arts Spaces (CASM) Tiny Treasures Christmas Artists' Sale (Tiny Treasures).

CASM welcomes applications from artists living, working or studying within the Peel Region. Applications will be assessed by a selection panel comprised of CASM staff and independent arts professionals.

The Tiny Treasures exhibition consists of three areas:

- The main gallery space and giftshop
- An internal Marketplace for quality handicrafts, and
- The Foyer and Workshop spaces which are available for hire.

Please read the following Terms and Conditions carefully and ensure that your artwork meets the requirements. You are welcome to contact the Gallery directly if you would like to discuss the Terms and Conditions or require support with completing the application process.

Exhibition Selection Criteria: Gallery and Gift Shop

- Artworks are original artwork and of high quality craftsmanship;
- Artworks are 2D or 3D, not exceeding 35 x 35 x 35cm inclusive of framing;
- Textile artworks must be able to fold to 35 x 35cm;
- Artworks are suitably presented with no damage;
- Artworks meet appropriate health and safety standards;
- Price of artworks does not exceed \$300;

Marketplace Selection Criteria

- Artworks that are quality handicrafts will be considered for the internal Marketplace;
- 2D or 3D, not exceeding 35 x 35 x 35cm inclusive of framing;
- Artworks are original artwork and of high quality craftsmanship;
- Artworks may include items that would be seen at a regular art markets including home-made preservatives (kitchen must be certified and all ingredients identified on labels), original design art making kits, functional textiles etc.;
- Textile works must be able to fold to 35 x 35cm;
- Suitably presented with no damage;
- Meets appropriate health and safety standards;
- Price of artworks not exceeding \$300;

63 ORMSBY TERRACE
Wed-Sun | 10am - 4pm
9550 3989 | 9550 3662
casm@mandurah.wa.gov.au



Fees Payable and Key Dates

Refer to the CASM webpage for applicable fees and key dates.

Artist Responsibility

- Delivery and collection of artworks to and from CASM on the designated dates;
- 2D works fitted with appropriate hanging devices, no less than 50mm from top of artwork.
- Artworks to be individually labelled with the artist's code and sale price on a removable sticker or swing tag, firmly attached but not glued to the back or underneath the artwork (e.g. CM15 \$55);
- Artworks to be catalogued on an electronic stock sheet, in Excel format, supplied by CASM that includes the artwork description, code and price;
- Liaise with CASM regarding the suitability of any props required to display their artwork to ensure they are appropriate;
- Insurance against accidental damage and theft is the artist's choice. CASM will take all due care but will not be held liable for accidental damage or theft over the course of the installation or the exhibition.

CASM Responsibility

- Review artworks for quality and appropriateness. Artworks considered to be inappropriate by CASM will not be included in the exhibition;
- Communicate in a timely manner to successful and unsuccessful artists;
- Provide important dates and information to successful artists;
- Provide as much as possible, fair and equitable representation of all successful artists' work.

Exhibition and Marketplace Sales and Commission

- All artworks items must be available for sale;
- The sale price will include 20% commission payable to CASM at the end of the exhibition;
- Successful artists will supply an ABN or Statement of Supplier Form to CASM with delivery of artwork, along with a non-refundable administration fee;
- Successful artists will provide an artist statement and high-resolution image of their artwork to be included in the catalogue by the due date defined by CASM;
- Artists will be notified when more stock is needed and will provide updated stock sheets to CASM each time they bring new works into the gallery;
- EFTs for sold artworks and items will be presented within four weeks after the deinstallation of the exhibition.

Copyright and Marketing

- Copyright of artwork remains with the artist;



- The artist will extend the right for CASM and the City of Mandurah to use images of the artworks, either on their own or in social contexts, for promotion and educational purposes. This includes collateral for digital, social and hard copy media.

Gallery Sitting

- Successful artists are invited to attend the gallery for a 3-hour shift during the exhibition to assist gallery staff and volunteers greet, serve and wrap purchases for customers. A roster will be available for artists to complete on the artwork delivery day.

CASM Outside Activation Spaces

- The CASM foyer and Workshop Space are available for hire each weekend day during the Tiny Treasures Christmas Artist's sale to artists who wish to display larger works or a greater collection of works;
- The installation of a visually exciting presentation and sales during the day are the artist's responsibility;
- Artists will discuss their presentation concepts with CASM prior to installation;
- A safety check of the installation will be carried out on the day;
- Set-up is to be complete by 9.30am and pack up not prior to 3:00pm;
- A hire fee is to be paid via invoice prior to the hire day;
- Sales are the responsibility of the hirer;
- No commission is charged for works sold;
- The hirer must provide a description of themselves and their work/items with a high-resolution image by the due date determined by CASM that may be used in the Tiny Treasures marketing campaign.