

## BULK LOAN MEMBERSHIP

The Mandurah Library offers a bulk loan to community groups. Groups eligible for bulk loans include childcare centres, retirement villages, nursing homes, education providers, special needs schools and incorporated, non-profit community groups.

New schools may have a bulk loan for one year only.

The bulk loan membership allows these organisations to borrow up to 20 items at any one time.

### **Enrolment Procedure**

To apply for a Bulk Loan, please fill out the details on the application form and return to the Library.

The form must be signed by the principal person in the organisation (ie, Director, President, CEO).

Bulk loan memberships expire at the end of each year. The organisation will then be contacted to confirm contact details and if the bulk loan facility is still required.

### **Conditions**

- The organisation must be prepared to accept any costs for lost or damaged items while the items are in their care
- Selection of bulk loan items should be carried out by a member of the organisation
- A limit of 2 items per topic is applicable to school project materials. Audiovisual materials are limited to 5 per format e.g. 5 music cds, 5 dvds, 5 cd-roms.
- The Library card must be presented each time loans are required.



### **City of Mandurah**

3 Peel Street (PO Box 210)  
Mandurah WA 6210  
Tel: (08) 9550 3777  
Fax: (08) 9550 3888  
Email: [council@mandurah.wa.gov.au](mailto:council@mandurah.wa.gov.au)  
Website: [www.mandurah.wa.gov.au](http://www.mandurah.wa.gov.au)

### **Mandurah Library and Information Service**

331 Pinjarra Road (PO Box 210)  
MANDURAH WA 6210  
Phone: (08) 9550 3650  
Email: [manlib@mandurah.wa.gov.au](mailto:manlib@mandurah.wa.gov.au)

### **Falcon eLibrary & Community Centre**

Cnr Flavia St & Cobblers Rd  
FALCON WA 6210  
Phonel: (08) 9550 3230  
Email: [manlib@mandurah.wa.gov.au](mailto:manlib@mandurah.wa.gov.au)

### **Lakelands Library & Community Centre**

49 Banksiadale Gate  
LAKELANDS WA 6210  
Phone: (08) 9550 3835  
Email: [manlib@mandurah.wa.gov.au](mailto:manlib@mandurah.wa.gov.au)

Mandurah Libraries

# Bulk loan membership

Available for  
incorporated community groups  
and service providers



## BULK LOAN MEMBERSHIP APPLICATION FORM

\_\_\_\_\_ would like to apply for a bulk loan membership.  
(Name of organisation)

Full name of first contact person for organisation \_\_\_\_\_

Position held \_\_\_\_\_

Full name of second contact person for organisation \_\_\_\_\_

Position held \_\_\_\_\_

Postal address of organisation

\_\_\_\_\_

Street address of organisation

\_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Email address \_\_\_\_\_

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### To be signed by the principal officer of the organisation:

I understand that the organisation listed above is financially responsible for any loss or damage to library items whilst they are on loan.

Name \_\_\_\_\_

Signed \_\_\_\_\_

Position in organisation \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

**Office use only:** Membership number \_\_\_\_\_

Staff initials \_\_\_\_\_