# **Kit Contents**

## Checklist

**To be checked twice yearly or after every use**

|  |  |
| --- | --- |
| * Guideline
 | * Clipboard, containing:
 |
| * Contact List
 | * Personal Incident Logbook
 |
| * Minimum Welfare Standards for Horses
 | * Spare Paper
 |
| * Request for Assistance Forms
 | * Box, containing:
 |
| * Offer of Assistance Forms
 | * Permanent Markers
 |
| * Attendance Register
 | * Pens (Blue, Red Black)
 |
| * Horse Registration Forms
 | * Chinagraph Pencil
 |
| * White ID Tags (Mares / Gelding)
 | * Pencil Sharpener
 |
| * Green ID Tags (Stallions)
 | * Scissors
 |
| * High - Vis Tabard
 | * Zippy Ties
 |
| * Gate Sign
 | * Cleaning Cloth
 |
| * Registration Sign
 | * USB (see below)
 |
| * Bailing Twine
 | * USB, containing:
 |
| * 2x Manila Folders (empty)
 | * Guideline
 |
| * Information Brochures, containing:
 | * Kit Content Checklist
 |
| * NED Database
 | * Minimum Welfare Standards for Horses
 |
| * DFES Horses & Bushfires Factsheet
 | * Guidance Note Template
 |
| * Vertag Brochure
 | * Extracted Forms
 |
| * WAHC Evacuation Venue Database
 | * Information Brochures
 |
| * CPFS Welfare Centre Factsheet
 | * Signs
 |
| * Water Bucket
 | * Hay Net
 |
| * Feed Bucket
 | * Halter & Leadrope
 |

 **Notes**

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| Amend documentation, add other items or increase quantities as required. |
| (E.g. torch, water bottles, first aid kit, local resource register and map of facility) |
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**Checked by**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_